



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament

Deoghat, Jhalwa, Allahabad-211015 (U.P.) INDIA

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Ref no. IIIT-A/ENQ/Purchase/426/560/2018

Date: 21st, December, 2018

TENDER NOTICE

Sealed quotations are invited from experienced parties for running the Night Canteen- 1, 2, 3 and 04 at Indian Institute of Information Technology- Allahabad (IIIT-Allahabad) for a period of three year.

S.No.	Night canteen	Venue/Location
1	Night canteen- 01	Girls hostel
2	Night canteen- 02	Boys hostel-05
3	Night canteen- 03	Boys hostel- 02
4	Night canteen- 04	Boys hostel- 04

"One vendor will be allotted one Night canteen only"

The offer should clearly indicate

1. Experience: Minimum 02 years of running institutional canteen in reputed academic institution
2. Contact number and permanent address

S.No.	Description	Date	Time
1.	Last date of submission of tender -	11/01/2019	upto 12:00 Noon
2.	Tender Opening date-	11/01/2019	16:00 PM

The quotation is for four night canteens in hostel premises of IIIT-Allahabad. Each night canteen shall cater to the requirements of 500 students (approx). Quotation is to be submitted in sealed envelopes for the each canteen; however the party interested in running canteen may apply separately for each canteen. The envelope should super scribed "**Quotations for Night Canteen-1/ Night Canteen-2/ Night Canteen-3/ Night Canteen-4 at IIIT-Allahabad**" and must reach the IIIT-Allahabad latest by **11.01.2019, 12:00 Noon**.

Quotations duly sealed may also be dropped in the tender box placed in the office of the Faculty In-charge, Purchase, IIIT-Allahabad. Basic rate, taxes and other charges if applicable etc. must be quoted separately, F.O.R. destination at IIIT-A, Jhalwa, Allahabad. Please note that tender document will not be accepted after the expiry of stipulated date and time for the purpose.

Corrigendum will be posted ONLY on IIIT, Allahabad website (www.iiita.ac.in). Bidders/Tenderers are requested to visit IIIT, Allahabad website regularly and note the corrigendum/amendments to the tender without fail and submit the offer accordingly.

Venue & Deadline for Submission of Proposals

Proposals, in its complete form in all respects as specified in the tender, must be submitted, as per the schedule, to the following address:

प्रभारीसंकायक्रयअनुभाग

भारतीय सूचना प्रौद्योगिकी संस्थान
इलाहाबाद, देवघाट, झलवा.
प्रयागराज- 211015, उ०.प्र०.

Faculty In Charge ,Purchase Section

Indian Institute of Information Technology Allahabad, Deoghat, Jhalwa
Prayagraj-211015 (U.P.) India
Ph: 0532-2922051


Assistant Registrar (Purchase)

Time of Operation of the Night Canteen: 6 pm to 3 am

Quotations are to be submitted as per the heads specified in the contract (see below). The vendor may visit the site of the night canteen at IIIT-Allahabad Boys and Girls Hostels to prepare the quote accordingly.

The terms and conditions on canteen contract shall be as follows:

1. The contract shall be for three year (At the end of each one year, performance review will be done by COW) from the date of signing of an agreement and shall automatically expire on completion of the three year unless otherwise extended on mutual consent. The contractor will have to vacate the premises immediately on the expiry of the contract. Upon receiving complaint regarding mismanagement & bad quality of food service, Institute may suspend the vendor at any time.
2. The contractor shall give the price of each item separately on enclosed Performa.
3. The contractor shall not be allowed to sell any item which is not in the given list without prior permission/Approval of office of Chairman, Council of Wardens, IIIT-Allahabad. Penalty or cancellation will be imposed failing the same.
4. The contractor may be asked to give sample of each or any of the items of the list enclosed.
5. Tender quotation received after the due date and time, will be summarily rejected.
6. Any non-compliance of the tender requirements may lead to rejection of tender quotations.
7. The institute reserves the right to change or add any items and condition in future on mutual consent.
8. The institute reserves the rights to accept or reject any tender quotation in whole or in part without assigning any reason thereof.
9. The Contractor shall sign an agreement with the institute authorities.
10. Contractor shall deposit Rs.20,000/- in the institute at the time of signing of the agreement as Security Deposit which will be refunded on expiry of the contract.(no interest will be paid on it). Security Deposit should be directly transfer into the bank account (IIIT-A General AC) of Indian Institute of Information Technology Allahabad through RTGS/NEFT and the tender document should be accompanied with the transaction receipt of RTGS/NEFT (Any bid without EMD fee receipt will not be considered). EMD receipt should be enclosed with the Technical Bid document. All the transaction for EMD/ Bank Guarantee/ Performance Guarantee/ Security Deposit etc. should be directly transfer into the bank account (IIIT-A General AC) of Indian Institute of Information Technology Allahabad through RTGS/NEFT.

The detail of institute's Bank account is as below;

Bank Account Name: IIIT-A General AC

Bank Name: Indian Overseas Bank

Address: 61, M.G. Marg, Civil Lines, Prayagraj

Account No.: 035001000060976

IFSC Code: IOBA0000350

11. Details of Bank account of Firm for returned of EMD and/or Performance Security

Bank's Account Holder Name:.....

Type of Account Name:.....

Address of Branch:.....

Account No:.....

IFSC Code:.....

12. Security deposit should remain valid for a period of 38 months from the date of issue of contract. **No interest shall be paid on Performance Security.** The Performance Security will be forfeited by order of the Competent Authority in the event of any breach or negligence or non-observance of any terms & conditions of the contract. EMD will be released after receiving of transaction receipt of RTGS/NEFT of security amount.



13. In case of breach of contract IIIT-A Director's decision that a breach has occurred will be final and shall be accepted without demur by the contract.
14. Staff of canteen will be allowed to operate in the canteen only with the authorization and no unauthorized person will be allowed to enter the canteen premises.
15. The contractor shall not keep/ sell items like cigarette and other health hazard articles.
16. The canteen contract cannot be terminated by the contractor in the midst of the period of award. If it is done the security deposit shall be forfeited.
17. It will be sole responsibility of the contractor to guard and maintain the property like fans, furniture, electrical fitting, sanitary fitting and windows and doors etc.
18. The contractor shall be responsible for any damage or loss to the hostel building and fittings and shall be liable to correct any such loss or damage. The institute will provide only the whitewashing done. The contractor shall pay for the glass panes and taps which are broken not as a matter of usual wear and tear.
19. The institute canteen premises should not be used for any other commercial activity by the contractor.
20. The contractor shall not sub-contract the running of canteen to any other party.
21. The contractor shall maintain adequate hygienic condition in the canteen and also maintain the quality of the eatable items which can be checked by the institute authorities without any prior notice.
22. Adequate number of bins should be placed to collect segregated waste and be disposed off on daily basis.
23. The contractor should use only environmental friendly materials.
24. The contractor shall be subject to the regulations of all Labour Law and must refrain from employing children below 18 years in the canteen.
25. The contractor has to pay license fee Rs. 2500/- per month and Rs. 500/- per month towards water charges every month. Wastage of water must be avoided.
26. The canteen Contractor shall pay the Electricity Charges for canteen as per units consumed with prevailing rate.
27. The contractor shall display the items and rate list on the notice board of the canteen.
28. For any technical queries, please contact office Chairman, COW (Phone No.0532-2922045).
29. Tenderers may feel free to contact Purchase Section through E-mail-info.purchase@iiita.ac.in (Ph. No. : 0532-2922051) for any queries.
30. Conditional quotations are liable to be rejected. In the event of acceptance, Director's decision will be final.
31. To accord wide publicity, the details are also available on our web site (www.iiita.ac.in), may be seen.
32. The lowest rate will not be the basis of claim to get the order.
33. All disputes are subject to Jurisdiction of Allahabad Courts only.
34. The contractor will have to follow all the rules and regulations as applicable to the Institute.

Signature of Tenderer (With Stamp)

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Quotations for running the Institute Night Canteen

1. Name of the Tenderer :
2. Address:
3. Phone No.:
4. Experience(in years) of catering Indicating the types of institution and people (certificates to be enclosed):
5. Present location of canteen , if any:
6. Specialized fields of Catering , if any:
7. GSTIN & Service Tax number, if any:
8. If a Co-operative Society, Please Indicate Regn .No .and date of regn.:
9. Name of Your Bankers & Address:
10. Any other relevant information including information as to whether he/she was at any time convicted under the provisions of the prevention of food Adulteration Act 1954 and if so the details of the same including the natures of offense for which he/she was convicted and punishment if any in a case under the said Act is pending that fact may also be stated.
11. Pan No:
12. IT return certificate of last two financial year (2016-17, 2017-18)
13. Experience certificate (minimum two years) in reputed academic institution.

Signature of Tenderer (With Stamp)



The caterer will be fined in case of violation of the following rules

Rule Violation	Minimum Fine per complain
If Found to sell any cooked item which is not in the given list without prior permission/Approval of Office of council of wardens	Rs. 5,000/-
Insects cooked along with food	Rs. 5,000/-
Soft objects like hair, rope, plastic, cloth etc. in food	Rs. 2,000/-
Any complaint of stones / pebbles of diameter more than 2 mm	Rs. 2,000/-
Hard and / or sharp objects like glass pieces, nails, hard plastic etc.	Rs. 5,000/-
Three or more complaints of unclean utensils in a day week	Rs. 5,000/-
Food Poisoning	Rs. 50,000 or more
Timings mentioned in the tender or decided with the respective council should be followed strictly	Rs. 2,000/-
Inappropriate personal hygiene of workers or misbehavior by workers etc.	Rs. 5,000/-
Use of newspapers to keep fried items or any cooked food will be fined severely	Rs 1,000/-
Banned items supply (ex: cigratte, liquor etc.)	Cancellation of Tender with forfeiture of security deposit.

Signature of Tenderer (With Stamp)

Handwritten signature

RATES PROPOSED TO BE CHARGE FOR THE ITEMS SERVED

S. No.	Items	Weight / Measure	Rate Offered
BEVERGES			
1.	Hot Coffee	Per Cup(100ML)	
2.	Sweet Lassi	Per Cup(150ML)	
3.	Tea	Per Cup(100ML)	
4.	Masala Tea	Per Cup(100ML)	
5.	Cold Drinks	Per Cup(200ML)	As per MRP
6.	Packed Juice & Mineral Water		As per MRP
7.	Cold Coffee		As per MRP
MACHINE BASED			
8.	Hot Coffee	Per Cup (100ML)	
9.	Cold Coffee	Per Cup (200ML)	
10.	Sweet Lassi(twice)	Per Cup(150ML)	
SNACKS			
11.	Bread Pakoda	1 Piece	
12.	Plain Dosa with Sambhar (150 ml) and Chatni (20 gm)	Per Plate	
13.	Vada (40 gm) with Sambhar (150 ml) and Chatni (20 gm)	2 pcs.	
14.	Idli with Sambhar and Chatni	2 pcs.	
15.	Bread Butter	2 slice of bread + 10 gm butter	
16.	Bun Butter	1 bun + 10gm butter	
17.	Maggi (Plain)	1 plate(1 packet)	
18.	Veg Maggi with onion and tomato	1 plate(1 packet)	
19.	Grilled Sandwich (Standard Size)	2 pcs.	
20.	Samosa (40 gm)	2 pcs	
21.	Chole+ samosa(2 pieces)	Per Plate (150 gm)	
22.	Bhel Puri	1 plate	
23.	Veg. Chowmein	Full Plate (200 gm)	
24.	Fried rice(Veg)	200 gm	
25.	Vegetable Manchurian	6 Pakoras with gravy (300 ml)	
26.	Veg. Noodles (200 gm)and Manchurian	Per plate	
27.	Fried rice(200 gm) and Manchurian (50ml)	Per plate	
28.	Plain Paratha	2 Piece	

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29.	Veg patty (Standard Size)	Per pc	
30.	Stuffed Parantha (Paneer)	2 Nos.	
31.	Stuffed Parantha (Aloo /aloo pyaz)	2 Nos.	
32.	Stuffed Parantha (Onion)	2 Nos.	
33.	Fried rice(Non Veg)	200 gm	
34.	Yoghurt / Curd	As per MRP	
35.	Flavored Milk	As per MRP	
36.	Confectionery Items (Biscuit, Chocolates, Wafers, chips etc.)	As per MRP	
37.	Ice Cream	As per MRP	
38.	Egg Roll (2 Egg)	Per Plate	
39.	Egg Omelet (2 Egg)	Per Plate	
40.	Boiled Egg	Per Piece	
41.	Gulab Jamun (40 gm)	Per Piece	
42.	Pasta (200gm)	Per Plate	
43.	Biryani (veg) 250 gm	Per Plate	
44.	Biryani (Non veg) 200gm with 1 pc Chicken	Per Plate	
45.	Kebab Paratha	2-kebab piece + 2 paratha	
46.	Chicken fry (02 pc)	Per Plate	
47.	Kebab Roll	1 Piece	
48.	Chicken Roll (per pc)	Per Plate	
49.	Chicken Curry (02 pc)	Per Plate	
50.	Chilli paneer (06 pc)	Per Plate	
51.	Chilli Chicken (04 pc)	Per Plate	
52.	Roasted Chicken (02 pc)	Per Plate	
53.	Egg Bhurji	2 eggs	
54.	Paneer Bhurji	100gm	
55.	Tawa Roti	1 Piece	

All canteens will have **Day Special Menu** every day. Same will be displayed on canteen board. Vendors will coordinate with themselves to avoid same special day menu in all hostels on same day.

Signature of Tenderer (With Stamp)

Handwritten signature